



BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT 1
OF KLICKITAT COUNTY
Regular Open Public Meeting
January 18, 2017 – 4:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, January 18, 2017 at 4:00 p.m., in the KVH Conference Rooms A&B. Commissioner Dennis Carver, President of the Board of Commissioners was the presiding officer. A quorum was present including: Commissioners John Quinn, Connie Pond and Mark Sigfrinius and Jim Daniel.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Controller; Charis Weis, Director of Human Resources; Kasey Schneider, Director of Quality and Risk; Annie Stone, ARNP, Family Medicine Clinic Director; Haley Greve, Interim DNS; Jeff Teal, Director of Safety and Compliance; Jonathan Hatfield, IT Manager; Jacinto Orozco, MD, Chief of Medical Staff; and Barbara Bostick, Executive Administrative Assistant & Recorder.

CALL TO ORDER, APPROVAL OF AGENDA, & CONFLICT OF INTEREST DISCLOSURE

Board President Carver called the meeting to order at 4:00 p.m. Commissioner Pond made a motion to approve the Agenda as presented. Commissioner Quinn seconded, the motion carried unanimously. Board President Carver requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest. All Commissioners completed/signed the annual conflict of interest form to be included in the board record.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

CONSENT ITEMS

Commissioner Daniel moved that the consent agenda be approved as follows:

- Regular Meeting Minutes from December 21, 2016; and
- Accounts Payable in the amount of \$792,617.07 and
- Payroll in the amount of \$63,369.56; and
- Electronic Transfers in the amount of \$1,440,376.70; and
- Bond Payment in the amount of \$109,545.02; and
- Bad Debt in the amount of \$104,706.69; and
- Charity Care in the amount of \$ 6,099.51.

The motion was seconded by Commissioner Quinn. The motion carried unanimously.

BOARD EDUCATION/SPECIAL PRESENTATION

Jeff Teal will reschedule his presentation of the Community Needs Assessment due to the meeting being expedited because of weather conditions and travel precautions.

CONTINUING BUSINESS

Medical Staff Report.

Dr. Orozco provided a brief overview of the January Medical Staff meeting. Dr. Orozco reported that the PI Committee is doing good work, examples include the flu vaccination rate at 72% and climbing, as well as the Diabetic Education program assisting in producing improved blood sugar levels in patients receiving their services. Dr. Orozco noted that the antimicrobial stewardship program is seeing positive results with the Hospitalists doing a great job of using the appropriate antibiotic for the appropriate length of time.

Family Medicine Clinic Report.

Annie Stone, ARNP, Family Medicine Clinic Director reported that on January 2nd, the Family Medicine Staff took advantage of the observed holiday to close the clinic and hold a clinic wide in-service. She noted that Alia and Kristi did a wonderful job facilitating the meeting and that the employees felt that they learned a lot and would like to make the in-service an annual event. Annie noted that the weather has caused a lot of cancellations and no shows in regularly scheduled appointments, but that same day appointments have maintained at a steady rate. She also reported that the Pain Clinic is going well and that Dr. Baumeister is scheduling patients. She noted that Dr. Plotts will be starting on January 23rd. Additionally, Annie noted that Jessica Webb will be cutting back on her mental health services and will be doing tele-psychiatry from White Salmon, she will no longer be doing face to face visits in Goldendale. Annie reports that there are three candidates for the MA positions, and that the scribe program is ready to be rolled out within the next week and a half or so.

Strategic Plan Update.

Leslie Hiebert, CEO provided an overview of the 2017 Strategic plan. She reviewed each item within the plan and noted its status as outlined within the plan document. She asked the board for feedback regarding any additional items that they would like to see addressed or considered for the 2017 Strategic plan. Commissioner Sigfrinius made a motion to approve the 2017 Strategic plan as presented. Commissioner Daniel seconded the motion. The motion carried unanimously.

NEW BUSINESS

- **Resolution 2017-01 Surplus Property.**

Commissioner Quinn made a motion to approve Resolution 2017-01 surplus property as presented. Commissioner Pond seconded the motion. The motion carried unanimously.

- **Health Insurance Authorization.**

Charis Weis, Director of Human Resources provided a brief overview of the proposed Premera medical plan for 2017-2018. She reported that the rate increase of 7% was significantly less than the 12% increase that was budgeted for. Charis expressed appreciation for the high quality of the services provided by the Davidson Benefits group. Commissioner Pond made a motion to authorize Leslie Hiebert, CEO to execute the 2017-2018 health insurance renewal with Premera. The motion was seconded by Commissioner Quinn. The motion passed unanimously.

BOARD, MEDICAL STAFF, and ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Controller; Kasey Schneider, Director of Risk and Quality; Charis Weis, Human Resources Director; Haley Greve, Interim DNS, Jacinto Orozco, MD; and Jeff Teal, PhD, Director of Safety and Compliance. Commissioner Pond made a motion to accept the reports as presented; Commissioner Sigfrinius seconded the motion. The motion carried unanimously. It was determined by the Board that they would appreciate a written report to be included in future Board provided by the IT Director, Jonathan Hatfield.

EXECUTIVE SESSION

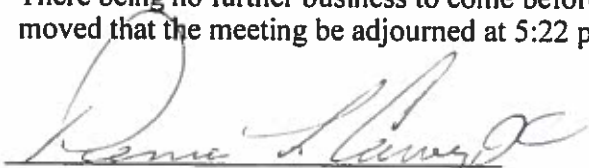
- President Carver announced that the Board of Commissioners would go into an approximately 5 minute **Executive Session** beginning at 5:15 p.m. for the purpose permitted by RCW 70.44.062 (1) regarding Medical Staff. The Board returned to public session at 5:20 p.m.

COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

- Commissioner Daniel moved to approve the following individual(s) for reappointment to Medical Staff: David Guarraia, MD (Courtesy Physician); as well as additional privileges for Nathan Armerding – Endoscopy, and acceptance of temporary privileges granted to Paul Aurich, (Locum Tenen -ED), Bill Dienst, MD (Locum Tenen – ED) and Tom Ochiai, MD (ERx – ED) and acceptance of the privileges and credentialing for two Tele-radiologists through the delegated privileging process (Kamran Janjua, MD and Glenn Shultes, MD). Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Quinn moved that the meeting be adjourned at 5:22 p.m. The motion was seconded by Commissioner Pond.


Dennis Carver, Board President


John Quinn, Board Secretary