



BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT 1  
OF KLICKITAT COUNTY  
Regular Open Public Meeting  
June 21, 2017 – 4:00 p.m.

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## REGULAR MEETING MINUTES

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A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, June 21, 2017 at 4:00 p.m., in the KVH Conference Rooms A&B.

Commissioner Dennis Carver, President of the Board of Commissioners was the presiding officer. A quorum was present including: Commissioners John Quinn, Jim Daniel, Mark Sigfrinius and Connie Pond.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Controller; Charis Weis, Director of Human Resources; Kasey Schneider, Director of Quality and Risk; Annie Stone, ARNP, Family Medicine Clinic Director; Hayley Greve, DNS; Jeff Teal, Director of Safety and Compliance; Jim Semlor, Marketing and Community Outreach, and Barbara Bostick, Executive Administrative Assistant & Recorder.

### CALL TO ORDER, APPROVAL OF AGENDA, & CONFLICT OF INTEREST DISCLOSURE

Board President Carver called the meeting to order at 4:01 p.m. Commissioner Daniel made a motion to approve the Agenda as presented. Commissioner Quinn seconded, the motion carried unanimously. Board President Carver requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

### BUSINESS FROM THE AUDIENCE

There was no business from the audience.

### CONSENT ITEMS

Commissioner Daniel moved that the consent agenda be approved as follows:

- Regular Meeting Minutes from May 17, 2017;
- Accounts Payable in the amount of \$798,053.87 and
- Payroll in the amount of \$ 44,744.19; and
- Electronic Transfers in the amount of \$1,113,893.34; and
- Bad Debt in the amount of \$20,145.55; and
- Charity Care in the amount of \$ 27,357.67.

The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.

### BOARD EDUCATION/SPECIAL PRESENTATION

Leslie Hiebert provided an overview of the WRHC Collaborative Annual Report. Please see copy of power point in board book. She noted that she would email the full report out to the Board as well.

### CONTINUING BUSINESS

#### Medical Staff Report.

Dr. Orozco did not attend the meeting in person, however he provided a written overview of the April Medical Staff meeting report that is included in the Board book.

### **Family Medicine Clinic Report.**

Annie Stone, Family Medicine Clinic Director noted that she met recently with Pam Schlauderaff who is contracted with the DOH to work with Rural Health Clinics to assist them in preparing for surveys. Annie noted that she did a mock survey of the clinic and that it was a positive experience. There were six action items, but overall things looked good. She also provided an update regarding behavioral health services. She noted that she, Leslie Hiebert and Jeff Teal met with Rick Weaver of Comprehensive Health Services regarding setting up tele-psych services at the Family Medicine Clinic. Initially there will be one hour of face-to-face time over the internet per month. She reported that Jeff Teal has some familiarity with Greg Sawyer, who is the provider that will likely be providing services to Family Medicine. Jeff Teal mentioned that he and Annie also met with Jennifer Bomberger, LMHC. He noted that Jennifer currently has a private practice in Goldendale, primarily focusing on Family Counseling, but that she is interested in potentially working at Family Medicine as well. Annie Stone also reported that she and Dr. Bothamley are currently working on a standardized treatment algorithm regarding depression. Additionally, Annie noted that there was a good turnout at the recent health fair with twenty-nine folks coming in for BP checks or lab results; of those twenty-nine, six did not have an established primary care provider. Lastly, Annie noted that the providers did the "strength finders" questionnaire at their recent provider CME meeting. She stated that it was a great team building exercise and that they came away from it with a better idea of what their five top strengths are and how best to work with them.

### **KVH Refresh Update.**

Jim Semlor provided an overview of the now completed focus groups. He noted that a report will be completed of the major findings and will be presented at the end of June to Senior leadership. He noted that overall the focus groups provided good feedback and show that the rebuilding of trust is happening. He reported that currently he is beginning work on the graphic design and brand development aspect of the project. He noted that he has arranged to meet with a few area hospitals that have rebranded within the past ten years to see how they completed their process. His initial meeting will be at Pullman.

### **SW ACH Region Update**

Leslie Hiebert reported that now that Klickitat County has been assigned to the SW ACH region, we have a lot of catching up to do. She noted that Annie Stone, Dr. Garnett and Kasey Schneider have all agreed to participate in work groups for the projects that were previously identified, behavioral health, care coordination and opioid use. Leslie noted that she is now on the SW ACH Advisory Board and that she will try to attend some of the meetings in person and to represent the rural areas that are included in the SW ACH region, so the issues and concerns of the more rural areas are not forgotten by the larger urban areas within the region. Leslie noted that she will continue to update the Board on future developments.

### **NEW BUSINESS**

- **General Counsel.**

Leslie Hiebert reported that Jay Rodne is no longer working for Snoqualmie, and his services are no longer available to KVH. She noted that the Collaborative has decided to retain Charles Houser to provide legal services and that he offered to provide his services to KVH as well. She reviewed the proposed legal services agreement with the Board and noted that it is her recommendation that KVH obtain his services. Commissioner Quinn made a motion to authorize Leslie Hiebert, CEO, to execute the contract for legal services with Charles Houser. Commissioner Pond seconded the motion. The motion carried unanimously.

- **Resolution 2017-06 Surplus Property.**  
Commissioner Pond made a motion to approve Resolution 2017-06 surplus property as presented. Commissioner Quinn seconded the motion. The motion carried unanimously.
- **Liability Insurance Renewal.**  
Jamie Eldred explained that the District's professional liability insurance is up for renewal on July 1, 2017, but that through the Collaborative, there is an opportunity to get a more competitive rate. The collaborative hospitals participating in this opportunity have agreed to a renewal date of August 1, 2017. Jamie noted that it would not be a problem to have a new renewal date, but that she would need a motion from the Board to approve a one month extension of the current contract with Washington Casualty (Coverys). Commissioner Sigfrinius made a motion to approve a one month extension of the current professional liability insurance with Washington Casualty (Coverys). Commissioner Pond seconded the motion. The motion carried unanimously.
- **Resolution 2017-07 appointing an Agent to the District.**  
Kasey Schneider explained the need for an Agent to be appointed to the District and that once appointed that information would need to be provided to the Klickitat County Auditor to be in compliance with 4.96.020 (2) Title 4 RCW: Civil Procedures. Commissioner Pond made a motion to approve Resolution 2017-07 as written acknowledging the previous appointment of Leslie Hiebert, CEO as the Superintendent (Resolution 2016-13) as well as additionally appointing her as the Agent responsible to receive a claim(s) for damages for the District. Commissioner Quinn seconded the motion. The motion carried unanimously.
- **Washington Healthcare Exchange.**  
Leslie noted that Grays Harbor now has coverage with Premera, leaving Klickitat County the only county that has not had an insurer file a plan for coverage. She noted that she has written a letter to the Office of the Insurance Commission, and has been communicating with WSHA, legislators, as well as Congresswoman Jaimie Herrera-Beutler to work on a solution for our community. She noted that Congresswoman Herrera-Beutler has been very supportive of Klickitat County in regards to this issue. Leslie will continue to provide updates as they become available.

## **BOARD, MEDICAL STAFF, and ADMINISTRATIVE REPORTS**

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, Director of Risk and Quality; Charis Weis, Human Resources Director; Haley Greve, DNS, Jacinto Orozco, MD; Jonathan Hatfield, IT Director and Jeff Teal, PhD, Director of Safety and Compliance. Commissioner Pond made a motion to accept the reports as presented; Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

## **EXECUTIVE SESSION**

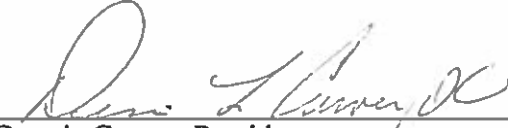
- President Carver announced that the Board of Commissioners would go into an approximately 15 minute **Executive Session** beginning at 5:54 p.m. for the purposes permitted by RCW 70.44.062 (1) regarding Medical Staff as well as RCW.42.30.110 (f) to receive and evaluate complaints or charges brought against a public officer or employee. At 6:10 President Carver announced that the Board would need an additional 20 minutes. The Board returned to public session at 6:30 p.m.

**COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION**

- Commissioner Daniel, moved to approve the following individual(s) for re-appointment to Medical Staff: Tom Heston, MD and acknowledgement of notification of temporary privileges granted to Ute Wilcox, MD – Locum tenen – Emergency Department; William Aurich, DO, Locum tenen – Emergency Department; Matthew Sperry, MD – Locum tenen – Emergency Department; and Brooke Frakes, MD – per diem employed physician. There were no providers requiring approval or acknowledgement of delegated credentialing. Commissioner Sigfrinius seconded the motion. The motion carried unanimously.


**ADJOURNMENT**

There being no further business to come before the Board of Commissioners, Commissioner Quinn moved that the meeting be adjourned at 6:35 p.m. The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.



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Dennis Carver, President



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John Quinn, Board Secretary