



**BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT 1
OF KLICKITAT COUNTY**
Regular Open Public Meeting
July 19, 2017 – 4:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, July 19, 2017 at 4:00 p.m., in the KVH Conference Rooms A&B.

Commissioner Dennis Carver, President of the Board of Commissioners was the presiding officer. A quorum was present including: Commissioners John Quinn, Jim Daniel and Mark Sigfrinius.

Also present were: Leslie Hiebert, CEO; Charis Weis, Director of Human Resources; Kasey Schneider, Director of Quality and Risk; Annie Stone, ARNP, Family Medicine Clinic Director; Jacinto Orozco, MD, Chief of Medical Staff; Hayley Greve, DNS; Jeff Teal, Director of Safety and Compliance; Jonathan Hatfield, IT Manager; Jim Semlor, Marketing and Community Outreach, and Barbara Bostick, Executive Administrative Assistant & Recorder.

CALL TO ORDER, APPROVAL OF AGENDA, & CONFLICT OF INTEREST ISCLOSURE

Board President Carver called the meeting to order at 4:04 p.m. Commissioner Quinn made a motion to approve the Agenda as presented with the addition of Resolution 2017-08 to be discussed during New Business.

Commissioner Sigfrinius seconded, the motion carried unanimously. Board President Carver requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

CONSENT ITEMS

Commissioner Daniel moved that the consent agenda be approved as follows:

- Regular Meeting Minutes from June 21, 2017;
- Accounts Payable in the amount of \$944,121.36 and
- Payroll in the amount of \$ 79,279.59; and
- Electronic Transfers in the amount of \$1,557,804.51 and
- Bond Payments in the amount of \$97,736.21; and
- Bad Debt in the amount of \$70,068.05; and
- Charity Care in the amount of \$ 37,822.07.

The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.

BOARD EDUCATION/SPECIAL PRESENTATION

Commissioners Carver, Sigfrinius and Quinn provided an overview of the education sessions that they participated in at the recent WSHA Summer Workshop in Chelan.

CONTINUING BUSINESS

Medical Staff Report.

Dr. Orozco provided an overview of the July Medical Staff meeting report that is included in the Board book.

He reported that Dr. Heston has given his resignation to pursue a teaching opportunity with WSU. He noted that there was some discussion regarding cardiac order set. He also noted that the Medical Staff had good discussion regarding some of the issues the Ethics Committee is working on, particularly development of the Reproductive policy as well as Death with Dignity policy. Commissioner Quinn commented that it was good to have input from providers that have come from other places for additional perspective.

Family Medicine Clinic Report.

Annie Stone, Family Medicine Clinic Director reported that in the first half of 2017, the Family Medicine Clinic saw 626 new patients, 73 of which have come back after three years. She noted some of the new patients have followed Dr. Baumeister and Dr. Rust's practices. Annie noted that one of the things they are focusing on at the clinic is improving patient access to appointments. She noted that they are working on getting a locum for a few months to do only same day appointments. She also noted that they are considering having the clinic open longer as the same day appointments are filled quickly and patients that are unable to get in to the clinic for a same day appointment are going to the Emergency Department to be seen.

Annie reported that when she asks the providers what their work satisfaction level is she notes that they rate it 7-9. When she asks what would make it better, they respond having a scribe would make it better. She noted that there are two MA's that are currently receiving informal scribe training. She reported that when she asked office staff the same question, one employee responded with a 7 and the rest were higher than that. She noted that the one person who responded a 7, was an MA and the primary reason for rating satisfaction as a 7 was dissatisfaction with current wage. Annie noted that she feels things are moving in the right direction and that at a recent meeting she discussed the importance of taking care of each other before we can take care of patients.

KVH Refresh Update.

Jim Semlor noted that he just returned from his site visit to Pullman an hour ago. He reported that he met with key players and went through what they did when they implemented rebranding fourteen years ago. He noted that their Foundation is very active in the community and plays a large role in their funding. He noted that they have done their branding uniquely in that they have separated out services into three centers of excellence. He noted that they rely heavily on radio marketing and also have a full time social media person. He reported that he will be doing additional site visits to Snoqualmie and Kittitas next.

WRHC Update

Leslie Hiebert reported provided a PowerPoint overview of the collaborative (a copy is included in the Board Book). She asked the Board to let her know if they had anything that they would like to be brought to Holly Greenwood, Executive Director of the collaborative.

NEW BUSINESS

- **Insurance Renewal.**

Leslie Hiebert reported that the Collaborative has gone through the process of working with brokerage group Parker Smith and Feek to get competitive rates. The two final options were Coverys and Physician's Insurance. Physician's Insurance provided the greatest premium savings and contract offerings and was chosen by the Collaborative to be the provider of Professional Liability Insurance. Leslie noted that she polled senior leadership to see if there was any disagreement or concern about moving to Physician's Insurance. It is the recommendation of

Jamie Eldred, Director of Financial Services and Leslie Hiebert, CEO that the Board approve Physician's Insurance as the provider of the District's professional liability insurance. Commissioner Quinn made a motion to approve Physician's Insurance as the provider of the District's professional liability insurance and to authorize CEO, Leslie Hiebert, to execute the insurance agreements. Commissioner Daniel seconded the motion. The motion carried unanimously.

- **Resolution 2017-08 increasing a line of credit with Columbia Bank.** Leslie Hiebert noted that Leslie Hiebert reported that the USDA requires KVH to have a construction loan in place. She noted that the current line of credit can be used, however the amount of the line of credit needs to be increased to 1,000,000 from the current 500,000 line of credit. She explained that Columbia Bank requires a Resolution increasing the established line of credit. Commissioner Sigfrinius made a motion to approve Resolution 2017-08 increasing a line of credit with Columbia Bank and to authorize Leslie Hiebert, CEO to execute the related documents. Commissioner Quinn seconded the motion. The motion carried unanimously.

MEDSTAFF, and ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, Director of Risk and Quality; Charis Weis, Human Resources Director; Haley Greve, DNS, Jacinto Orozco, MD; Jonathan Hatfield, IT Director and Jeff Teal, PhD, Director of Safety and Compliance. Commissioner Quinn made a motion to accept the reports as presented; Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

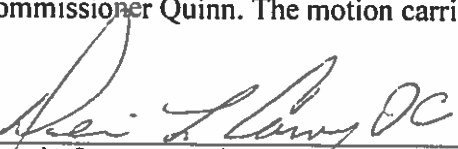
- President Carver announced that the Board of Commissioners would go into an approximately 20 minute **Executive Session** beginning at 6:40 p.m. for the purposes permitted by RCW 70.44.062 (1) regarding Medical Staff as well as RCW.42.30.140 (b) regarding reviewing proposals made in negotiations with collective bargaining unit. Board President Carver announced at 7:00 p.m. that the Board would remain in Executive Session an additional approximately 15 minutes. The Board returned to public session at 7:16 p.m.

COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

- Commissioner Daniel moved to approve the following individual(s) for re-appointment to Medical Staff: Mary Klingner, MD and Peter Andress, CRNA and acknowledgement of notification of temporary privileges granted to Tyson Ramsay, MD – Locum tenen – Emergency Department. There were no providers requiring approval or acknowledgement of delegated credentialing. Commissioner Quinn seconded the motion. The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Sigfrinius moved that the meeting be adjourned at 7:17 p.m. The motion was seconded by Commissioner Quinn. The motion carried unanimously.


Dennis Carver, President


John Quinn, Board Secretary