



**BOARD OF COMMISSIONERS**  
Public Hospital district No. 1 of Klickitat County  
DBA Klickitat Valley Health (KVH)  
Regular Open Public Meeting &  
Public Budget Hearing  
November 15, 2017

## **REGULAR MEETING & PUBLIC BUDGET HEARNG MINUTES**

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A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, November 15, 2017 at 4:00 p.m., in the KVH Conference Rooms A&B.

Commissioner Dennis Carver, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners John Quinn, Connie Pond, Jim Daniel, and Mark Sigfrinius.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Charis Weis, Director of Human Resources; Annie Stone, ARNP, Family Medicine Clinic Director, Jacinto Orozco, MD, Chief of Medical Staff; Jeff Teal, Ph.D., Director of Safety and Compliance; Kasey Schneider, Director of Quality and Risk, Hayley Greve, DNS; Jonathan Hatfield, IT Manager and Barbara Bostick, Executive Administrative Assistant & Recorder.

### **CALL TO ORDER, APPROVAL OF AGENDA, & CONFLICT OF INTEREST DISCLOSURE**

Board President Carver called the meeting to order at 4:00 p.m. Commissioner Pond made a motion to approve the Agenda as presented with the exception of tabling agenda item #26 Board Self Evaluation to December's Board meeting. Commissioner Sigfrinius seconded, the motion carried unanimously. Board President Carver requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

### **BUSINESS FROM THE AUDIENCE**

There was no business from the audience.

### **CONSENT ITEMS**

Commissioner Daniel moved that the consent agenda be approved as follows:

- Regular Meeting Minutes from October 18, 2017; and
- Special Meeting Minutes from November 2, 2017; and
- Accounts Payable in the amount of \$967,267.99 and
- Payroll in the amount of \$49,922.10 and
- Electronic Transfers in the amount of \$1,105,919.45; and
- Bad Debt in the amount of \$93,765.84; and
- Charity Care in the amount of \$8,721.50.

The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.

Public Hospital District No. 1 of Klickitat County  
Public Budget Hearing & Board of Commissioners Regular Meeting  
November 15, 2017

## **BOARD EDUCATION/SPECIAL PRESENTATION/PUBLIC BUDGET HEARING**

Board President Carver opened the Budget Hearing for the purpose of adopting an operating budget and setting the needs of the District for taxation revenue for 2018. Notice of the Public Hearing was given by advertisement in the Goldendale Sentinel for two weeks prior to the hearing as required by statute. The Board reviewed all sources of revenue, revenue deductions, and examined all anticipated expenses and obligations of the District. The proposed Capital Budget was also reviewed. After hearing and duly considering all relevant evidence and testimony presented, the Board determined that the district requires an increase in property tax revenue from the previous year in addition to that resulting from addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the District. Board President Carver opened the Public Session of the Budget hearing and invited business from the audience. There was no business from the audience. The Budget Hearing portion of the meeting was closed and Commissioner Quinn made a motion to approve Resolution 2017-13 Authorizing an increase in property tax levy. Commissioner Daniel seconded the motion. The motion carried unanimously. Commissioner Sigfrinius made a motion to approve Resolution 2017-14 Adopting the 2018 Operations and Capital Budget as presented. Commissioner Pond seconded the motion. The motion carried unanimously.

### **CONTINUING BUSINESS**

#### **Medical Staff Report.**

Dr. Orozco provided a brief overview of his submitted written report. He noted that Dr. Bothamley is now working with WSU regarding medical student rotations. He also reported that the Medical Staff is working on slating new officers for 2018.

#### **Family Medicine Clinic Report.**

Annie Stone, ARNP, Family Medicine Clinic Director provided a brief overview of her submitted written report. Annie provided an informational handout to the Board about Scribe America and discussion was had regarding the program.

#### **2018 Strategic Plan Implementation Worksheet.**

Leslie Hiebert reviewed the 2018 draft Strategic Plan implementation worksheet. Following discussion Commissioner Pond made a motion to approve the 2018 Strategic Plan Implementation Worksheet as presented. Commissioner Quinn seconded the motion. The motion carried unanimously.

#### **Approval of Bylaws.**

President Carver noted that the desired amendments to the Bylaws that were discussed with legal counsel as part of a special meeting held on October 16, 2017 have been made and the amended Bylaws are being brought forward for consideration and approval. Commissioner Sigfrinius made a motion to approve the amended and restated Bylaws as presented. Commissioner Daniel seconded the motion. The motion carried unanimously.

## NEW BUSINESS

- **Resolution 2017-15 Surplus Property.** Commissioner Pond made a motion to approve Resolution 2017-15 Surplus Property as presented. Commissioner Daniel seconded the motion. The motion carried unanimously.
- **2018 Dates and Committee Assignment.**  
Discussion was had regarding the 2018 Board Meeting dates and Committee assignments. Commissioners will establish meeting dates and assignments at the December board meeting.

## ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, Director of Risk and Quality; Charis Weis, Human Resources Director; Hayley Greve, DNS; Jonathan Hatfield, IT Manager; Jeff Teal, Ph.D., Director of Safety and Compliance. Commissioner Sigfrinius made a motion to accept the reports as presented; Commissioner Quinn seconded the motion. The motion carried unanimously.

## BOARD SELF-EVALUATION

Tabled to the December board meeting.

## EXECUTIVE SESSION

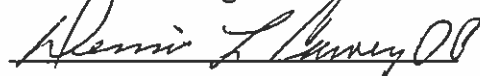
- Board President Carver announced that the Board of Commissioners would go into an approximately 10 minute **Executive Session** beginning at 5:34 p.m. for the purposes permitted by RCW 70.44.062 (1) regarding Medical Staff. The Board returned to public session at 5:44 p.m.

## COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

Commissioner Daniel moved to approve/acknowledge delegated credentialing for the following providers to be privileged as Telemedicine Physician, Diagnostic Radiologist (Teleradiologist Only): Jennifer Gutierrez, MD; Charles Henry, MD; Jerome Klein, MD; Jennifer Mayne, MD; Barbara McCorvey, MD; and Arlene Sussman, MD. Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

## ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Daniel moved that the meeting be adjourned at 5:51 p.m.. The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.



Dennis Carver, President



John Quinn, Board Secretary