



BOARD OF COMMISSIONERS
Public Hospital district No. 1 of
Klickitat County
DBA Klickitat Valley
Health (KVH) Regular
Open Public Meeting
March 21, 2018

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, March 21, 2018 at 4:00 p.m., in the KVH Conference Rooms A&B. Commissioner Sigfrinius, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners Connie Pond, John Quinn, Jim Daniel and Dennis Carver.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Annie Stone, ARNP, Family Medicine Clinic Director, Jacinto Orozco, MD, Chief of Medical Staff; Jonathan Hatfield, Director of IT; Jonathan Lewis, Director of Safety and Environmental Services; Kasey Schneider, CNO and Director of Quality and Risk and Barbara Bostick, Executive Administrative Assistant & Recorder.

CALL TO ORDER, APPROVAL OF AGENDA, & CONFLICT OF INTEREST DISCLOSURE

President Sigfrinius called the meeting to order at 4:00 p.m. Commissioner Carver made a motion to approve the Agenda as presented. Commissioner Daniel seconded, the motion carried unanimously. Board President Sigfrinius requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

CONSENT ITEMS

Commissioner Carver moved that the consent agenda be approved as follows:

- Regular Meeting Minutes from February 21, 2018; and Special Meeting Minutes from March 6, 2018.
- Accounts Payable in the amount of \$903,018.68; and
- Payroll in the amount of \$58,129.34 and
- Electronic Transfers in the amount of \$1,051,664.66; and
- Bad Debt in the amount of \$101,625.69; and
- Charity Care in the amount of \$85,823.70.

The motion was seconded by Commissioner Pond. The motion carried unanimously.

SPECIAL PRESENTATION/BOARD EDUCATION

Kasey Schneider provided a PowerPoint presentation detailing the Critical Access Hospital (CAH) annual review. A copy of the PowerPoint is included in the Board record book.

CONTINUING BUSINESS

Medical Staff Report.

Dr. Orozco provided a brief overview of his submitted written report. He reported that there have been four births in the Emergency Department so far this year and discussion was had during the Medical Staff meeting determining that it would be wise for staff to go through additional training i.e. ALSO training (Advanced Life Support and Obstetrics). He noted that KVH is fortunate to have two hospitalists that are currently ALSO certified, but that there may be a request from Medical Staff for that training for other staff. He also reported that Dr. Bothamley is excited about working with the WSU Residency program and noted that they will be doing a site visit in April.

Family Medicine Clinic Report.

Annie Stone, ARNP, Family Medicine Clinic Director gave a brief review of her written report. She noted that the scribe program is up and running. She reported that Dr. Bothamley is noticing the time savings and Dr. Armerding is in the beginning phases of scribe shadowing. Two additional full time scribes have been hired and once their orientation is complete they will begin shadowing with Dr. Miller and Dr. Plotts. Annie noted that a part-time scribe has been assigned to her and will begin shadowing tomorrow.

ACO Update.

Leslie Hiebert reported that the Washington ACO group is still evaluating whether to separate from the Rocky Mountain ACO group when the current collaboration agreement ends in 2019 or move forward as just the Washington State ACO group. Leslie noted that all five of the Washington hospitals currently participating in the Colorado ACO are all committed to participating in a Washington ACO and there are several other hospitals that are interested as well. Leslie noted that they are continuing to work with the Colorado group and may purchase some services that will be needed if the decision is made to move forward with the Washington ACO. Leslie asked the board for confirmation that they are in agreement with moving forward with KVH participating in an ACO in 2019. Commissioner Daniel made a motion that KVH move forward with participation in the WRHC ACO group. Commissioner Pond seconded the motion. The motion passed unanimously.

Rural Multi-Payer Model Update.

Leslie Hiebert provided an update on the rural multi-payer model that is being developed by the HCA. She expressed concerned that the plan is to create a new payment model that would be effective in January 2019 with only three more meetings in-between for input and concerns. She will continue to participate in meetings and will update the board as new information becomes available.

NEW BUSINESS

- **Resolution 2018-03 Surplus Property.** Commissioner Pond made a motion to approve Resolution 2018-03 Surplus Property as presented. Commissioner Carver seconded the motion. The motion carried unanimously.
- **Employee Wellness Program**
Leslie Hiebert reported that the Wellness Committee met with Angela Platt from Davidson today to talk about the process of developing an employee wellness program. She noted that employees would be surveyed regarding what wellness activities they would be likely to participate in and that information, as well as additional data collected by our benefit providers, would be used to determine what areas of wellness to focus on. Leslie noted that Angela explained that it is a three year process to develop an effective employee wellness plan. The Wellness Committee will meet again in two weeks to develop a plan of action going forward. Jonathan Lewis noted that there have been some healthy changes in the Dietary department after the recent survey results were reviewed as well as input from the Dietitian. He noted there is good momentum for continuing to make healthy options available in the cafeteria.

ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, CNO and Director of Risk and Quality; Jonathan Hatfield, Director of Compliance and IT; Jonathan Lewis, Director of Safety and Environmental Services; Annie Stone, ARNP FMC Director and Jacinto Orozco, MD Chief of Medical Staff. Commissioner Pond made a motion to accept the reports as presented; Commissioner Carver seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

- President Sigfrinius announced that the Board of Commissioners would go into an approximately 30 minute **Executive Session** beginning at 5:45 p.m. for the purposes permitted by RCW 70.44.062 (1) regarding Medical Staff as well as RCW 42.30.110 (g) To evaluate the qualifications of an applicant for employment or to review the performance of a public employee. The Board returned to public session at 6:20 p.m.

COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

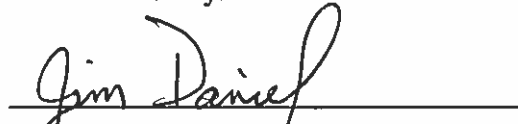
- Commissioner Daniel moved to approve the delegated credentialing (Virtual Radiologic Professionals, LLC) telemedicine Physician, Diagnostic Radiologist (Tele-radiology only) for Viken Manjikian, MD. Commissioner Carver seconded the motion. The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Carver moved that the meeting be adjourned at 6:23 p.m. The motion was seconded by Commissioner Pond. The motion carried unanimously.



Mark Sigfrinius, President



Jim Daniel, Board Secretary