



**BOARD OF COMMISSIONERS**  
Public Hospital district No. 1 of  
Klickitat County  
DBA Klickitat Valley Health (KVH)  
Regular Open Public Meeting  
May 16, 2018

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## **REGULAR MEETING MINUTES**

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A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, May 16, 2018 at 4:00 p.m., in the KVH Conference Rooms A&B. Commissioner Sigfrinius, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners John Quinn, Jim Daniel, Connie Pond and Dennis Carver.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Annie Stone, ARNP, Family Medicine Clinic Director, Jacinto Orozco, MD, Chief of Medical Staff; Jonathan Lewis, Director of Safety and Environmental Services; Kasey Schneider, CNO and Director of Quality and Risk; Charis Weis, Director of Human Resources and Community Outreach, Jeff Teal, Ph.D., and Barbara Bostick, Executive Administrative Assistant & Recorder.

### **CALL TO ORDER, APPROVAL OF AGENDA, & CONFLICT OF INTEREST DISCLOSURE**

President Sigfrinius called the meeting to order at 4:00 p.m. Commissioner Carver made a motion to approve the Agenda with the addition of discussion to review the performance of a public employee to the Executive Session portion of the meeting as allowed per RCW 42.30.110 (g). Commissioner Quinn seconded, the motion carried unanimously. Board President Sigfrinius requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

### **BUSINESS FROM THE AUDIENCE**

Two community members spoke to the Board regarding their concern for the planned relocation of the memory tree to a less visible location in the old entrance hallway from its previous location at the main hospital entrance. They expressed their emotional connection to the Tree of Life and its importance to them and other members of the Community. Leslie noted that after having a telephone conversation with them previously regarding their concern she has approached the Foundation Director, who will bring the issue to the Memorial Foundation, as well as to the Plant Services Director in hopes that a location can be found closer to its former location in the main entrance area so that it will continue to be easily visible to the community members and still allow for the new way finding signage to be completed in its previous location.

## **CONSENT ITEMS**

Commissioner Daniel moved that the consent agenda be approved as follows:

- Regular Meeting Minutes from April 18, 2018 and Special Meeting Minutes from May 8, 2018; and
- Accounts Payable in the amount of \$504,510.59; and
- Payroll in the amount of \$61,170.73 and
- Electronic Transfers in the amount of \$1,176,771.05; and
- Bad Debt in the amount of \$403,839.88; and
- Charity Care in the amount of \$16,693.82.

The motion was seconded by Commissioner Carver. The motion carried unanimously.

## **SPECIAL PRESENTATION/BOARD EDUCATION**

Tom Dingus of Dingus, Zarecor and Associates presented the 2017 Audit Report to the Board. Please see written copy of report included in Board record book.

## **CONTINUING BUSINESS**

### **Medical Staff Report.**

Dr. Orozco provided a brief overview of his submitted written report. He noted appreciation for Paula Riley and the work she is doing with the antibiotic stewardship program. He reported that she continuously educates physicians on antibiotic usage, etc. He also reported there has been progress in developing an emergency room protocol for RNs, which will empower them to be more proactive. He noted that Karrie West has been a very valuable resource in her role as the UR Coordinator. Additionally he commented that Laura Heron is doing a good job in helping the Clinic providers educate their diabetic patients.

### **Family Medicine Clinic Report.**

Annie Stone, ARNP, Director of Family Medicine gave a brief review of her written report. She noted that she did not have any additional information to add to the report.

### **ACO Update.**

Leslie reported that the group is continuing to work with the Colorado group to see if they can meet the needs of the Washington group to continue the joint collaboration or if Washington will proceed with the development of a Washington only ACO. They will continue to meet and discuss over the next two weeks. Leslie will provide additional information as it becomes available.

### **Resolution 2018-06 USDA Loan**

Jamie Eldred reviewed Resolution 2018-06 executing the documentation required to complete

the USDA loan process for the Wellness and Therapy Center. Commissioner Carver made a motion to approve Resolution 2018-06 as presented. The motion was seconded by Commissioner Pond. The motion carried unanimously.

## **NEW BUSINESS**

- **Resolution 2018-05 Surplus Property.** Commissioner Pond made a motion to approve Resolution 2018-05 Surplus Property as presented. Commissioner Carver seconded the motion. The motion carried unanimously.
- **Tobacco Free Campus Policy.** Kasey Schneider provided an overview of the Tobacco Free Policy that the Ethics Committee has been working on for the Boards consideration and approval. Following discussion, Commissioner Carver made a motion to approve the Tobacco Free Campus Policy as presented. Commissioner Daniel seconded the motion. The motion carried unanimously.

## **ADMINISTRATIVE REPORTS**

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, CNO and Director of Risk and Quality; Jonathan Hatfield, Director of Compliance and IT; Charis Weis, Director of Human Resources and Community Outreach; Jonathan Lewis, Director of Safety and Environmental Services; Annie Stone, ARNP FMC Director and Jacinto Orozco, MD Chief of Medical Staff. Commissioner Carver made a motion to accept the reports as presented; Commissioner Quinn seconded the motion. The motion carried unanimously.

Compliance and Ethics Committee Update. Jeff Teal, Ph.D. reported that the Compliance and Ethics Committee met recently. He noted that both committees have been busy. He noted the Ethics Committee has been working on the Tobacco Free Campus policy as well as the Death with Dignity, End of Life issue. "With the End in Mind" was given to board members to read and review during the educational section of the June board meeting, along with the book "Being Mortal". He reported that the Compliance Committee has been attempting to complete an evaluation of the effectiveness of the compliance program as outlined by the Attorney General. He noted that they are waiting for some additional survey responses to be completed so that they can have an accurate reflection of perceived effectiveness and will report the final survey results at the June Board meeting.

## **EXECUTIVE SESSION**

- President Sigfrinius announced that the Board of Commissioners would go into an approximately 15 minute **Executive Session** beginning at 5:51 p.m. for the purposes permitted by RCW 70.44.062 (1) regarding Medical Staff, as well as the review of the performance of a Public employee permitted by RCW 42.30.110 (g). The Board returned to public session at 6:07 p.m.

## COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

- Commissioner Daniel moved to approve the following individual(s) for reappointment to Medical Staff: David Schlosser, CRNA (Allied Health Professional – Anesthesia); and acknowledgement of notification of temporary privileges granted to William Bothamley, MD pending completion of credentialing file. No delegated credentialing was presented for approval. Commissioner Pond seconded the motion. The motion carried unanimously

## ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Carver moved that the meeting be adjourned at 6:20 p.m. The motion was seconded by Commissioner Pond. The motion carried unanimously.



Mark Sigfrinius, President



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Jim Daniel, Board Secretary