



**BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY**  
Regular Meeting Minutes of July 18, 2018; 4:00 p.m.  
KVH Conference Rooms A&B

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**REGULAR MEETING MINUTES**

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A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, July 18, 2018 at 4:00 p.m. in the KVH Conference Rooms A&B. Commissioner Sigfrinius, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners John Quinn, Connie Pond, Jim Daniel and Dennis Carver.

Also present were: Leslie Hiebert, CEO; Annie Stone, ARNP; Family Medicine Clinic Director; Jacinto Orozco, MD, Chief of Medical Staff; Kasey Schneider, CNO and Directory of Quality and Risk; Charis Weis, Director of Human Resources; Jonathan Lewis, Environmental Services Director and Safety Officer and Barbara Bostick, Executive Administrative Assistant.

**CALL TO ORDER, APPROVAL OF AGENDA & CONFLICT OF INTEREST  
DISCLOSURE**

President Sigfrinius called the meeting to order at 4:01 p.m. Commissioner Carver made a motion to approve the Agenda as presented. Commissioner Quinn seconded, the motion carried unanimously. Board President Sigfrinius requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

**BUSINESS FROM THE AUDIENCE**

Nick Gonzales of BouTen Construction introduced himself to the Board. He noted that his company does primarily healthcare construction. They are based in Spokane/Tri-Cities. He noted that they have heard from Mahlum some about the upcoming Bold Vision 20/20 project and wanted to get to know the community, the board and the hospital to determine if they would be a good match for the project.

**SPECIAL PRESENTATION/BOARD EDUCATION**

Each Board member that attended the recent WSHA Chelan Summer Conference provided a brief overview and highlights of the sessions that they attended.

## **CONSENT AGENDA**

Commissioner Carver moved that the consent agenda be approved as follows:

- Regular meeting minutes from June 20, 2008; and Special meeting minutes from June 28, 2018; and
- Accounts Payable in the amount of \$933,749.62
- Payroll Warrants in the amount of \$ 96,414.72
- Electronic Transfers in the amount of \$1,336,966.33
- Bad Debt Write-Offs \$136,730.47
- Charity Care \$113,971.39

Commissioner Pond seconded the motion. The motion carried unanimously.

## **CONTINUING BUSINESS**

### **Medical Staff Report.**

Dr. Orozco provided a brief overview of his submitted written report.

### **Family Medicine Clinic Report.**

Annie Stone provide a brief overview of her submitted report. She noted that one PA has signed his offer letter to begin working in the extended hours clinic beginning in October following completion of his boards. An additional PA had an onsite interview that went well. The goal is to have two PA's job share to allow for extended hour and Saturday same day appointments.

### **Quarterly Strategic Plan Update.**

Leslie provided an update regarding the Strategic Plan. She noted that the intranet/website projects are coming along. She noted that the Intranet should be up by the end of the month and there is a meeting next week regarding the website design. She reported that the signage is close to being completed. She noted that Whitney Hooker, OT is participating in a training on lymphedema which will allow us to provide that service at KVH instead of referring patients out. Leslie reported that our behavioral health counselor has recently given her notice, but we have a lead on a replacement. Additionally Leslie noted plans to hire one full time pharmacist to replace Medication Review contracted pharmacy, and to develop pharmacy consulting in the clinic. See copy of updated Strategic Plan in the Board Book.

## **NEW BUSINESS**

### **Resolution 2018-10 Surplus Property**

Commissioner Pond made a motion to approve Resolution 2018-10 Surplus Property as presented. The motion was seconded by Commissioner Quinn. The motion carried unanimously.

## **Resolution 2018-09 Bank Signing Authority**

Leslie Hiebert reported that the Bank Signing Authority Resolution done previously in 2016 needed to be updated. Commissioner Carver made a motion to approve Resolution 2018-09 as written. Commissioner Pond seconded the motion. The motion carried unanimously.

## **Malpractice Insurance Renewal**

Leslie Hiebert reported that the Physicians insurance renewal rate for 2018 is \$93,324, which is less than the \$97,000 rate last year. She noted that the coverage that they provide to the District includes professional liability, directors and officers, employment practices, employee benefits and excess limits for some of the coverages. Leslie reported that the highest claims experience reported by Physicians Insurance was related to employment practices, and that while there were not a lot of law suits, there were a lot of settlements paid out so Physicians Insurance will be focusing on employment practice improvement. Commissioner Carver made a motion to authorize Leslie Hiebert, CEO to move forward with the Physicians Insurance renewal as presented. Commissioner Daniel seconded the motion. The motion carried unanimously.

## **SWACH Clinical Transformation Plan.**

Leslie Hiebert reported that the SWACH is asking participating organizations to complete a Clinical Transformation Plan regarding achieving the goals related to the five specific project areas noted previously including: Physical and Behavioral Health integration, Community Based Care Coordination, Opioid Use, Chronic Disease prevention, and System development. She explained that KVVH's Clinical Transformation Plan is due August 17<sup>th</sup>. She reported that Daniel Smith the Interim Executive Director of the SWACH was here last week and will be here again on July 25<sup>th</sup> to assist in the development of our plan. Leslie noted that the plan has to be complete in order for KVVH to enter into a binding agreement October-December, and ultimately receive transformation funding.

## **ADMINISTRATIVE REPORTS**

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, CNO and Director of Quality and Risk; Jonathan Hatfield, Director of Compliance and IT; Charis Weis; Director of Human Resources and Community Outreach; Jonathan Lewis, Director of Safety and Environmental Services; Annie Stone, ARNP FMC Director and Jacinto Orozco, MD, Chief of Medical Staff. Commissioner Pond made a motion to accept the reports as presented; Commissioner Daniel seconded the motion. The motion carried unanimously.

## **EXECUTIVE SESSION**

President Sigfrinius announced that the Board of Commissioners would go into an approximately 15 minute Executive Session beginning at 6:27 p.m. for the purposes permitted by RCW

70.44.062 (1) regarding Medical Staff, as well as the review of the performance of a Public employee permitted by RCW 42.30.110 (g). The Board returned to public session at 6:42 p.m.

**COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION**

Commissioner Daniel moved to approve the following individual(s) for initial appointment to Medical Staff: Cathy Grewe, MD (Courtesy Physician – Cardiology for ECHO reads); and reappointment to Medical Staff: William Bothamley, MD (Active Physician – Family Medicine); and Keith Petersen, DO (Active Physician – Internal Medicine – Hospitalist) No Temporary Privileges were acknowledged and there was no delegated credentialing presented for approval. Commissioner Carver seconded the motion. The motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the Board of Commissioners, Commissioner Pond moved that the meeting be adjourned at 6:18 p.m. The motion was seconded by Commissioner Quinn. The motion carried unanimously.

  
Mark Sigfrinius, Board President

  
Jim Daniel, Board Secretary