



**BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY**
Regular Meeting Minutes September 19, 2018; 4:00 p.m.
KVH Conference Rooms A&B

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, September 19, 2018 at 4:00 p.m. in the KVH Conference Rooms A&B. Commissioner Sigfrinius, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners John Quinn, Connie Pond, Jim Daniel and Dennis Carver.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Jacinto Orozco, MD, Chief of Medical Staff; Kasey Schneider, CNO and Directory of Quality and Risk; Charis Weis, Director of Human Resources and Community Outreach; Jonathan Lewis, Environmental Services Director and Safety Officer; Jonathan Hatfield, IT Director and Senior Compliance Officer; Annie Stone, ARNP, Director of Family Medicine and Barbara Bostick, Executive Administrative Assistant.

**CALL TO ORDER, APPROVAL OF AGENDA & CONFLICT OF INTEREST
DISCLOSURE**

President Sigfrinius called the meeting to order at 4:02 p.m. Commissioner Carver made a motion to approve the Agenda as presented. Commissioner Pond seconded, the motion carried unanimously. Board President Sigfrinius requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

BUSINESS FROM THE AUDIENCE

Two audience members spoke to the board concerning a billing issue. Jamie Eldred, Director of Finance will look into the concern and follow up with them.

CONSENT AGENDA

Commissioner Daniel moved that the consent agenda be approved as follows:

- Regular meeting minutes from August 15, 2018; and

- Accounts Payable in the amount of \$900,316.93
- Payroll Warrants in the amount of \$ 52,348.64
- Electronic Transfers in the amount of \$1,198,599.46
- Bad Debt Write-Offs \$9,923.30
- Charity Care \$99,123.22

The motion was seconded by Commissioner Pond. The motion carried unanimously.

SPECIAL PRESENTATION/BOARD EDUCATION

Kasey Schneider provided a PowerPoint presentation regarding Quality Measures. She explained to the board how the data compared to other facilities, both on a national level, as well as on a Rural Hospital level. Sasha Halm, Clinical Data Analyst explained which measures she is required to report on and to whom and how often she reports them. Please see copy of PowerPoint included in Board Book.

Medical Staff Report.

Dr. Orozco provided a brief overview of his submitted written report. He noted that the Medical Staff reviewed the proposed revision to the Death with Dignity Policy and have approved it. He reported that the Medical Staff had discussion regarding the exclusion of some patients secondary to BMI. He explained that patients with a BMI of 45 or higher have a significant risk during and after surgery. He explained that a patient with a BMI of 40-45 would require an anesthesia consult. He noted that a patient with a BMI of 50 could potentially still have a surgical procedure, but would only be given a local anesthetic.

Family Medicine Clinic Report.

Annie Stone, FM Clinic Director provided a brief overview of her submitted report. Additionally she noted that Eric Anderson, PA who had recently signed his offer letter to be one of the two providers to work in the Express Care clinic, has rescinded his acceptance of the position due to a very persuasive offer from his current employer.

Death with Dignity Policy

Kasey Schneider, reported that the Ethics Committee has presented the revised Death with Dignity Policy to the Medical Staff. They have approved the revision and it is now coming to the Board for the Boards consideration and approval. She noted that the difference between the old and revised version is that the previous version did not allow KVH staff and/or providers to do anything for patients regarding Death with Dignity Act services; the new policy does allow KVH staff and/or providers to provide information for patients regarding those services. It does not however, allow KVH staff and/or providers to provide end of life services as related to Death with Dignity. Please see copy of policy in Board record book.

Commissioner Pond made a motion to accept the Death with Dignity Policy as presented. The motion was seconded by Commissioner Daniel. The motion carried unanimously.

NEW BUSINESS

Resolution 2018-13 Surplus Property

Commissioner Quinn made a motion to approve Resolution 2018-13 Surplus Property as presented. The motion was seconded by Commissioner Carver. The motion carried unanimously.

Upstream

Annie Stone provided a short video regarding the Upstream program. She explained that the next step was the administrative phase meeting that is scheduled to occur the first week in October. Once that is completed they will start training billing and coding and hopefully launch the program in January. Leslie Hiebert noted that another benefit of Upstream is that it has a software program that allows data to be pulled from health records that can be used in measures that we report.

2019 Strategic Plan Action Plan

Leslie Hiebert reported that the senior leaders have been going over the seven strategies of the Strategic plan and are working on putting together the updated action plan to present to the board. She noted that once the updates are done, the Board should schedule a special meeting to review the updates. The Board will schedule a special meeting in December, the date and time is yet to be determined.

ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, CNO and Director of Quality and Risk; Jonathan Hatfield, Director of Compliance and IT; Jonathan Lewis, Director of Plant and Safety, Charis Weis; Director of Human Resources and Community Outreach; Annie Stone, ARNP FMC Director and Jacinto Orozco, MD, Chief of Medical Staff. Commissioner Carver made a motion to accept the reports as presented; Commissioner Quinn seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

President Sigfrinius announced that the Board of Commissioners would go into an approximately 25 minute Executive Session beginning at 5:44 p.m. for the purposes permitted by RCW 70.44.062 (1) regarding Medical Staff, as well as RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The Board returned to public session at 6:10 p.m.

COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

Commissioner Daniel noted that there were no appointments to Medical Staff presented to the board for approval and no delegated credentialing to approve. He noted there was notification of temporary privileges granted to Eric Gallagher, MD (Orthopedic Surgeon). He made a motion to acknowledge the temporary privileges granted to Dr. Gallagher. Commissioner Quinn seconded the motion. The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Carver moved that the meeting be adjourned at 6:13 p.m. p.m. The motion was seconded by Commissioner Daniel. The motion carried unanimously.


Mark Sigfrinius, Board President


Jim Daniel, Board Secretary