



**BOARD OF COMMISSIONERS**  
**PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY**  
Regular Meeting Minutes November 28, 2018; 4:00 p.m.  
KVH Conference Rooms A&B

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**REGULAR MEETING MINUTES**

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A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, November 28, 2018 at 4:00 p.m. in the KVH Conference Rooms A&B. Commissioner Sigfrinius, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners John Quinn, Connie Pond, Jim Daniel and Dennis Carver.

Also present were: Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Jacinto Orozco, MD, Chief of Medical Staff; Kasey Schneider, CNO and Directory of Quality and Risk; Charis Weis, Director of Human Resources and Community Outreach; Jonathan Lewis, Environmental Services Director and Safety Officer; Jonathan Hatfield, IT Director and Senior Compliance Officer; and Marguerite Kelley, Administrative Assistant and Recorder

**CALL TO ORDER, APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE**

President Sigfrinius called the meeting to order at 4:00 p.m. Commissioner Quinn made a motion to approve the Agenda as presented. Commissioner Daniel seconded, the motion carried unanimously. Board President Sigfrinius requested disclosure from the Commissioners of any conflict of interest with items on the Agenda. All Commissioners present noted that they had no conflict of interest.

**BUSINESS FROM THE AUDIENCE**

**CONSENT AGENDA**

Commissioner Daniel made a motion to approve the October Consent Agenda as presented, including:

- Regular meeting minutes from October 17, 2018; and Special meeting minutes from November 9, 2018; November 13, 2018 2 pm; November 13, 2018 3:30 p.m.; November 15, 2018 5:15 p.m.; November 15, 2018 5:45 p.m. and
- Accounts Payable in the amount of \$552,600.84; and
- Payroll Warrants in the amount of \$59,545.66; and
- Electronic Transfers in the amount of \$1,179,128.96; and
- Bad Debt in the amount of \$105,567.23; and

- Charity Care in the amount of \$53,728.61.

The motion was seconded by Commissioner Pond. The motion carried unanimously.

### **SPECIAL PRESENTATION/BOARD EDUCATION**

Jonathan Lewis presented the draft Emergency Operations Plan. He noted that the Emergency Operations Plan is mandated. Jonathan reported that Caitlin Jones has been hired as the new Emergency Operations Manager. The next steps include adopting the plan and training. Board members will need to review the plan and sign off on it. Implementation requirements were discussed. Each year we are required to do three exercises, two of which are table top. There are a number of things that need to be worked on. Home Health and Hospice and the Rural Clinic have their own specific plan. Jonathan will send the plan to the commissioners. He will set them up to be commenters on Google Docs. Commissioner Pond will be the point person. The Board will be also be involved in the annual review.

#### **Medical Staff Report.**

A written report was provided. Of note, Dr. Armerding will be the Chief of Staff in 2019.

#### **Family Medicine Clinic Report.**

Leslie Hiebert provided a brief overview of Annie Stone, FM Clinic Director's written report.

#### **Draft Strategic Plan Update.**

Leslie Hiebert presented a draft 2019 Strategic plan. She noted that some items that were previously on have been removed and additional items have been added. She requested feedback from the Board on objectives that they think should be added, as well as objectives that are listed that are not a priority. Leslie will present the final updated strategic plan to the Board in December for final approval.

### **NEW BUSINESS**

#### **Resolution 2018-17 Surplus Property**

Commissioner Pond made a motion to approve Resolution 2018-17 Surplus Property as presented. The motion was seconded by Commissioner Carver. The motion carried unanimously.

#### **Hospitalist Program**

Dr. Donohoe attended via conference call. He provided an overview of the new Hospitalist model that he is proposing on behalf of his organization Northwest Hospitalist, PLLC. He noted that by using mid-levels rather than M.D.'s it would be a more affordable provider with the same level of service. Dr. Donohoe would be the supervising physician available by phone when mid-level providers are working. Leslie noted that she would like to pilot the new model for six months with ten days per month of mid-level coverage and seven days of coverage provided by Dr. Donohoe beginning January 1, 2019. She noted that the model would be evaluated after 90 days to determine if there will be full implementation in July, continue to pilot the model at ten days per month or terminate the agreement. The annual contract fee will be prorated based upon the days Dr. Donohoe provides coverage during the year. After discussion Commissioner Pond made a motion to authorize Leslie Hiebert, CEO to execute an agreement not to exceed \$735,000 with

Northwest Hospitalist, PLLC to provide hospitalist services to KVH effective January 1, 2019.

## ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Jamie Eldred, Director of Finance; Kasey Schneider, CNO and Director of Quality and Risk; Jonathan Hatfield, Director of Compliance and IT; Jonathan Lewis, Director of Plant and Safety, Charis Weis; Director of Human Resources and Community Outreach; and Annie Stone, ARNP FMC Director. Commissioner Carver made a motion to accept the reports as presented; Commissioner Quinn seconded the motion. The motion carried unanimously.

## EXECUTIVE SESSION

President Sigfrinius announced that the Board of Commissioners would go into an approximately 20 minute Executive Session beginning at 5:57 p.m. for the purposes permitted by RCW 42.30.110 (g) to review the performance of a public employee and RCW 70.44.062 (1) regarding Medical Staff credentialing. The Board returned to public session at 6:15 p.m.


## COMMENTS OR ACTIONS RESULTING FROM EXECUTIVE SESSION

Commissioner Pond noted that there were no appointments to Medical Staff presented to the board for approval. There was delegated credentialing for Parino Cho MD, Virtual Radiologic Telemedicine Physician and notification of temporary privileges granted to Ken Hegewald, DPM (Podiatrist) and Linda Sanders, MD (ED Locum Tenen) He made a motion to approve the delegated credentialing for Parino Cho MD and to acknowledge the temporary privileges granted to Dr. Hegewald and Dr. Sanders. Gallagher. Commissioner Daniel seconded the motion. The motion carried unanimously.

## ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Carver moved that the meeting be adjourned at 6:18 p.m. The motion was seconded by Commissioner Pond. The motion carried unanimously.

  
Mark Sigfrinius, Board President

  
Jim Daniel, Board Secretary